



## **Tamworth Spartans Transportation Policy**

It is the responsibility of the parent/carer to transport young people (under-18s) to and from the club, its training sessions and matches; it is not the responsibility of coaches, officials, volunteers or other supervising adults. However, Tamworth Spartans Volleyball Club understands that participation in away fixtures, competitions, and events may demand that young people travel with responsible adults.

In this eventuality the following must be adhered to:

- The parent/carer must give written permission for the young person to be transported in another adult's vehicle – usually given via the registration form at the start of the season.
- The parent/carer will provide emergency contact details.
- The person(s) transporting the young people will be fully trained in club safeguarding guidelines.
- A timetable of activities should be communicated to all parents/carers at the beginning of the season, or at the earliest opportunity, with any changes to be notified in writing wherever possible.
- A late collection protocol should be adopted and publicised and contact numbers for all parents/carers should be accessible to the supervising adult, as well as contact details for parent/carers to utilise to advise if they are going to be late.
- If a parent/carer is late, the supervising adult should:
  - Attempt to contact the parent/carer.
  - Wait with the young person and with another adult, if possible.
  - Report the situation to Children's Social Care or the Police if the parent/carer remains un-contactable.

If the private vehicle of a club member is the only option for transportation of a young person, the driver must:

- Ensure the safety of the passengers.
- Ensure that their vehicle is roadworthy.
- Hold a valid licence and insurance cover.
- Only use vehicles with seatbelts and ensure all passengers are wearing these during transit.
- Be aware of their legal obligations when transporting young players, i.e. child car seat laws.
- Provide clear information on the expected time of departure and arrival, which needs to be communicated to the parent/carer.
- Not be alone with a young person in the vehicle at any time - if this situation arises, drivers need to ensure that the young person is in the back of the vehicle.

### **Unacceptable Behaviour**

An adult in a position of trust should never:

- Take a young person alone on a journey, however short, without the prior consent of the parent/carer. Even with parental consent this should only be done in exceptional circumstances.
- Send a young person home with another person without permission.
- Ask a young person to wait with them unless accompanied by another adult.